



Date: December 19, 2024

Time: 3:00 PM – 4:00 PM

Location: Virtual

Agenda:

- 1) Introductions
- 2) Stand and Deliver
- 3) Review of Previous Meeting Minutes
- 4) Treasurers Update
 - a) Account balance: \$1622.09
 - b) Statement date: 06/19/2024
 - i) Checks/Debits
 - (1) Check #9007 - \$59.00 – plastic file storage and file folders for ASSP show organization.
 - ii) Deposits
 - (1) No Deposits
- 5) Membership Review
- 6) Calendar of Meetings
 - a) Executive Committee Meetings, Six (6) are required annually; this is our 4th
 - b) Next Executive Committee Meeting: Scheduled Executive Committee meeting: Thursday, February 20th, 2025 @3 PM (VIA Zoom)
- 7) Technical Meetings Four (4) are required annually; we've completed 2
 - i) Chris Lavee presented on Nov 20, 2024.
 - ii) Steve Boyd (Vice President) volunteered to present on Cannabis Law Changes Across the State. Wednesday, Jan 15, 2025
 - iii) Need to contact Steven Greeley at safety works to see if he is still interested in leading a technical meeting.
- 8) ASSP Updates / New Business
 - i) Calendar Events
 - ii) Admin Business:

- (1) The group discussed forming a nomination committee to begin soliciting candidates for next years Executive Committee officers. Recognizing the challenge of filling vacant roles.
 - (2) Steve will advance to President; Barb will become Past President and Carl would advance to Vice President. Leaving Secretary role open. Kurt would remain treasurer if position is unchallenged.
 - (3) Was suggested that we look to new members to volunteer to fill positions.
 - (4) Solicit nominations from the membership.
 - (5) Discussed the CSP test process and training materials.
- iii) President's Newsletter –
- iv) Maine Chapter elections completed
- v) COMT reports due June 30th – Kurt will take care of that.
- vi) Website/jobs update –
- (1) Barb mentioned that her company (Vortex Companies) has posted a safety position based in Maine.
 - (2) Kurt mentioned seeing a safety job based in Portland from the American Red Cross.
- vii) Round table

Attendance

Leadership Team	Name	Attended	Notes
President	Barbara Brennan	✓	
VP/President Elect:	Steven Boyd	✓	
Secretary:	Carl DeLong	✓	
Past President:	Kurt A. Kirkland	✓	
Treasurer:	Kurt A. Kirkland	<input type="checkbox"/>	
Program Chair:	Timothy L. McCarty	<input type="checkbox"/>	
Membership Chair	John L. Lowrie	<input type="checkbox"/>	
Jobs Chair:		<input type="checkbox"/>	
Member-At-Large:	Nathan D. Boutwell	<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
ASSP Area Director (NE):	Michael Fandell	<input type="checkbox"/>	