



Date: August 22, 2024

Time: 3:00 PM – 4:00 PM

Location: Virtual

Agenda:

1. Stand and Deliver
2. Review of Previous Meeting Minutes
 - a. Quorum Met
3. Treasurers Update
 - a. Account balance: \$2997.16
 - b. Statement date: 08/19/2024
 1. Checks/Debits – None
 2. Deposits
 - i. \$30.00 Chapter dues
 - ii. \$0.13 Interest
4. Membership Review
5. Calendar of Meetings
 - a. Executive Committee Meetings
 1. Six (6) are required annually; this is our 2nd
 - b. 1 Technical Meeting
 - c. 2 Executive Meeting
 1. Next Executive Committee Meeting: TBD
 - d. Technical Meetings
 1. Four (4) are required annually; we've completed 1
 - e. Going to contact Brian Sullivan about doing a VPP Presentation.
6. ASSP Updates / New Business
 - a) Calendar Events
 1. ME Safety + Health Conference – Oct 15th-17th in Augusta, ME
 2. ASSP October Executive Committee Meeting - TBD
 3. Maine Mental Health Summit – October 29th
 - b) Admin Business:
 - a. Submitted the Maine Chapter Operating Master Plan.
 - i. July Newsletter Sent Out
 - ii. August Newsletter Sent Out as of 8/23/2024
 - c) Website/jobs update –
 1. Currently no jobs posted - Does anyone know of any jobs to post?
 - d) Round table

Attendance

Leadership Team	Name	Attended	Notes
President	Barbara Brennan	✓	
VP/President Elect:	Steven Boyd	<input type="checkbox"/>	
Secretary:	Carl DeLong	✓	
Past President:	Kurt A. Kirkland	✓	
Treasurer:	Kurt A. Kirkland	✓	
Program Chair:	Timothy L. McCarty	<input type="checkbox"/>	
Membership Chair:		<input type="checkbox"/>	
Jobs Chair:		<input type="checkbox"/>	
Member-At-Large:	Nathan D. Boutwell	<input type="checkbox"/>	
Webmaster	Sean Ryan	<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
ASSP Area Director (NE):	Michael Fandell	<input type="checkbox"/>	