



AMERICAN SOCIETY OF  
**SAFETY PROFESSIONALS**  
Maine Chapter

Date: March 06, 2024

Time: 3:00 PM – 3:50 PM

Location: Virtual

Agenda:

1. Introductions
2. Stand and Deliver
  - a. Kurt provided insight into a recent OSHA inspection due to anonymous complaints. Maintaining an open and honest meeting with the inspector was beneficial to the outcome.
3. Review of Previous Meeting Minutes
  - a. January Minutes are on the website
  - b. Virtual Member meetings held in February
4. Treasurers Update
  - a. Account balance: \$2866.41
  - b. Statement date: 02/15/2024
    - i. Checks/Debits - None
    - ii. Deposits
      1. \$90.00 – dues
      2. \$00.10 - interest
5. Membership Review
  - a. John Lowrie to spearhead finding potential speakers for upcoming technical meetings. Topics to include DOL, Fleet/DOT, Accident Investigations, Professional Development.
6. Calendar of Meetings
  - a. Executive Committee Meetings
    - i. Six (6) are required annually; this is our 8th
    - ii. Next Executive Committee Meeting: TBD – April
  - b. Technical Meetings
    - i. Four (4) are required annually.
      1. Sept 18<sup>th</sup> – coordinating w/CSAM, NFPA 241 presentation.
      2. October – Networking Mtg after NSCNNE



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3. February – 20<sup>th</sup> & 21<sup>st</sup> virtual meetings w/membership
4. Upcoming – March 28<sup>th</sup>, Sean Ryan w/Turner  
Construction Presentation

c. Potential Venues

1. MMA Professional Mariner Center – Bucksport
2. SafetyWorks! – Augusta

7. ASSP Updates / New Business

- i. 2024 ASSP Elections are open until March
  - ii. Webhosting agreement reviewed, signed, and submitted
  - iii. 2024 Leadership Conference – Aug 6<sup>th</sup> in Denver, CO
  - iv. SAFETY24 Conference + EXPO – Aug 6<sup>th</sup> – 9<sup>th</sup> in Denver, CO
- b. ADMIN BUSINESS:
- i. President's Newsletter –
    1. February Newsletter is not on website
    2. KK working on March newsletter
      - a. Can we include safety related business info?
- c. Website/jobs update – current Cross Insurance job is closed now.
- i. Do we know of any other jobs to post? None currently.
- d. Construction Safety Alliance Group (CSAM) [www.csamaine.org](http://www.csamaine.org).
- e. Round table
- i. Discussion of potential technical meetings and regular schedule. Goal to hold one technical meeting every other month with a 20-30 minute presentation then an open meeting for conversation and networking.

**Attendance:**

Name		Attended	Notes
President:	Kurt A. Kirkland	X	Accepted
VP/President Elect:	Barbara Brennan	X	Accepted
Secretary:	Rose Wess	X	
Past President:	Sean Patrick Ryan	X	Accepted
Treasurer:	Alexis Flink		Tentative
Program Chair:	Timothy L. McCarty		Declined
Membership Chair:	John L. Lowrie	X	Accepted



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Jobs Chair:	Jared Rossignol		
Member-At-Large:	Nathan D. Boutwell		
ASSP Area Director (NE):	Michael Fandell		