



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS
Maine Chapter

Date: September 13, 2023

Time: 3:00 PM – 3:50 PM

Location: Virtual

Agenda:

1. Introductions
2. Stand and Deliver: Hurricane Prep for Lee
3. Review of Previous Meeting Minutes
4. Treasurers Update
 - a. Account balance: \$3,157.87
 - b. Statement date: 08/20
 - i. Checks/Debits
 1. \$500.00 NSCNNE
 - ii. Deposits
5. Membership Review
6. Calendar of Meetings
 - a. Executive Committee Meetings
 - i. Six (6) are required annually; 3rd meeting held 9/13/23
 - b. Next Executive Committee Meeting:
 - i. Wednesday, October 25th @ 3pm
 - c. Technical Meetings
 - i. Four (4) are required annually.
 1. Sept 18th – coordinating w/CSAG, sponsoring lunch for NFPA 241 presentation. (See more below)
 - ii. October – possibly during NSC Annual Safety & Health Conference?
 - iii. December
 - iv. February
 - d. Ideas for Technical Meetings:
 - i. How to manage a Hearing Conservation Program to be conducted by Membership Chair John L. Lowrie
 - ii. Ideas? – discussed how we can push these into Q1 of 2024 and still meet criteria.



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7. ASSP Updates / New Business

- a. We have a request from David Henderson, Exec. Director NSCNNE
 - i. 96th Annual Maine Safety and Health Conference, October 17-19, 2023. Requesting \$500 for Breakout Session Sponsorship
 1. KK sent a check for \$500.00 to NSCNNE.
 2. Confirmed we have Booth #33 (next to Maine OSHA)
 3. KK confirmed we are sponsoring the breakout session “Substance Misuse in the Workplace” presented by our own Barbara Brennan.
 - ii. Do we have any volunteers to man the table?
 1. Booth is only up during the expo portion – days 2-3
 2. Barbara and Tim will both be attending as presenters; Sean didn’t know yet if he’d attend.
 3. KK committed to man the booth both days.
 4. Rose offered to assist with booth
 5. KK also mentioned that he has the booth banner & swag from last year – asked where to get more materials and Barbara will find the link to order more materials from ASSP
 - iii. Discussed setting up an ASSP-sponsored social event to coordinate with the conference.
 1. We will do like we did in 2022.
 - a. Quarry Tap Room – Hallowell
 - b. Wed, Oct 18th – evening
 - c. Last year we got 10-15 people to go; mostly advertised by word-of-mouth during the conference.
 - d. Rose to coordinate with Jen English from Keene
- b. [New England Area Professional Development Conference \(PDC\)](#)
 - i. November 7-8, 2023 – Mystic, CT
 - ii. Discussed the merits of attending – Tim said it’s good information and networking.
 - iii. Tim will be there to present; Kurt will look at his schedule and see if he can attend.
- c. ADMIN BUSINESS:
 - i. President’s Newsletter – no responses on ideas



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- ii. Recognition of a member (goal for '22-'23)
 - 1. Discussed what we could use for criteria, for instance “Safety Professional of the Year.”
 - 2. Suggestions to review the national ASSP website for ideas.
- d. Website/jobs update
 - i. Current jobs posted (4 pages) have all expired or the links are no longer active. Need to update or remove
- e. Construction Safety Alliance Group has been formed in Maine.
 - i. www.csamaine.org
 - ii. ASSP will sponsor the next meeting and provide lunch.
 - 1. Monday, Sept 18th @ NS Giles Foundations, 46 Wright’s Landing Rd., Auburn 04210
 - 2. Guy Colonna, speaker
 - 3. KK will be attending.
 - 4. KK will work with Michaela. He has headcount (25-30) and will coordinate lunch.
 - 5. Option to open to ASSP members?
- f. Round table
 - i. KK mentioned that he had been on the website for Maine DOL SafetyWorks! and had noticed that under “Resources” our group (ASSP) was not mentioned. After the meeting Tim reached out to Steven Greeley with the suggestion that we meet and visit, perhaps in December/January. Mr. Greeley was open to the suggestion, and we will work on this – more to come.



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Attendance:

Name		Attended	Notes
President:	Kurt A. Kirkland	X	
VP/President Elect:	Barbara Brennan	X	
Secretary:	Rose Wess	X	
Past President:	Sean Patrick Ryan		
Treasurer:	Alexis Flink	X	
Program Chair:	Timothy L. McCarty		
Membership Chair:	John L. Lowrie	X	
Jobs Chair:	Jared Rossignol		
Member-At-Large:	Nathan D. Boutwell	X	
Member-At-Large:	Rob Deelsnyder		
	Curtis Pratt		
	Wade Behnke		
	ASSP Area Director (NE): Michael Fandell		