



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Maine Chapter

Date: July 19, 2023

Time: 3:00 PM – 3:50 PM

Location: Virtual

Agenda:

1. Introductions
2. Stand and Deliver
3. Review of Previous Meeting Minutes
 - a. February minutes are the last ones on the website. Sean is looking into locating additional minutes
4. Treasurers Update
 - a. Account balance: \$3,665.39
 - b. Statement date: 07/18
 - i. Checks/Debits: None
 - ii. Deposits
 1. \$30.00 – Dues
 2. \$0.14 – Interest paid
5. Membership Review
 - a. No new members or anything of note
6. Calendar of Meetings
 - a. Executive Committee Meetings
 - i. Six (6) are required annually.
 - ii. Will have them midweek around 3 PM
 - iii. Next two will be scheduled
 - b. Next Executive Committee Meeting:
 - i. August?...if so, when?
 - c. Technical Meetings
 - i. Four (4) are required annually.
 - ii. September Construction Safety Alliance Group joint meeting – NFPA 241 Class Luncheon on 9/18, Location TBD
 1. ASSP to sponsor lunch
 2. Consider virtual participation as well



- iii. Social Hour after the Maine Safety and Health Conference, Wednesday, 10/18

7. ASSP Updates / New Business

- a. We have a request from David Henderson, Exec. Director NSCNNE
 - i. 96th Annual Maine Safety and Health Conference, October 17-19, 2023
 - ii. Requesting \$500 for Breakout Session Sponsorship
 - iii. Includes one free 3-day conference pass and a listing on the sponsor webpage and conference program.
 - iv. If we fund this – booth coverage and set-up (swag, promo materials)
 - v. All in favor of sponsorship
- b. [New England Area Professional Development Conference \(PDC\)](#)
 - i. November 7-8, 2023 – Mystic, CT
- c. Maine School Safety Summit – Aug 7/10, 2023 @ Augusta Civic Center
- d. OSHA Safe and Sound Week 2023 – Aug 7-13
 - i. Mental Health and Wellbeing focus
- e. ADMIN BUSINESS: President required to submit the chapter ‘Annual Planning Template’ to the Area Director & Regional VP by Aug 15th – where do I find this?
- f. President’s Newsletter – no responses on ideas
- g. Website/jobs update
 - i. Latest entry: June 6 Bates College
 - ii. Sean Ryan to update
- h. Construction Safety Alliance Group has been formed in Maine.
 - i. www.csamaine.org
- i. Round table
 - i. What topics do we have?
 - ii. Best platform to notify members of upcoming events
 1. Newsletter, social media, email, calendar reminders



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Attendance:

Name		Attended	Notes
President:	Kurt A. Kirkland	X	
VP/President Elect:	Barbara Brennan	X	
Secretary:	Rose Wess	X	
Past President:	Sean Patrick Ryan	X	
Treasurer:	Alexis Flink	X	
Program Chair:	Timothy L. McCarty	X	
Membership Chair:	John L. Lowrie	X	
Jobs Chair:	Jared Rossignol		
Member-At-Large:	Nathan D. Boutwell		
Member-At-Large:	Rob Deelsnyder		
	Curtis Pratt		
	Wade Behnke		
	ASSP Area Director (NE): Michael Fandell		