Date: May 21, 2021

Time: 3:00 PM – 4:30 PM

Location: Virtual

Agenda:

1. Stand and Deliver
	1. Falls in the home by Nathan Boutwell
2. Review of Last Meetings Minutes
	1. Meeting were distributed by e-mail and reviewed by group.
3. Treasurers Update
	1. Account balance is $4665.71, no expenditures this month.
4. Membership Review
	1. No new membership
5. Calendar of Meetings
	1. June 24th, Membership meeting: Discussed a combined networking and technical event at outdoor venue. Team will approach one of the local breweries to see if a technical tour of brewery operations is possible. Tim and Alexis will lead discussion about EHS considerations related to brewery risk.
	2. Team discussed potential door prizes and promotion of the door prize for the meeting.
	3. Meeting 3:30 – 5:00
	4. Tour 4:00 – 4:30
	5. Communication will indicate light snacks/appetizers will be provided.
6. Other/New Business
	1. Website – Recently added a few jobs and Deborah Roy’s technical session.
	2. Chapter Tool – How we record activity as a Chapter.
		1. Due June 30th. Tim is completing, may be asking team for information.
	3. Maine Safety & Health Conference
		1. Scheduled for October 19 – 21, 2021.
		2. Chapter normally sponsors the event at the $500.00 level
			1. Team agrees with 2021 sponsorship
	4. Maine Chapter Dinner at ASSP PDC in Austin, Texas (September, 2021)
		1. Does the chapter want to sponsor a Maine dinner one evening during the event?
		2. Tim and Alexis will pick a night and share with Sean for website promotion.
	5. Region 8 PDC call for speakers was sent.
		1. Maine ASSP members are encouraged to apply as speakers.

Attendance:

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| **Name**  | **Attended** | **Notes** |
| Timothy L McCarty | X |  |
| Michael R Fandell  | X |  |
| John L Lowrie | X |  |
| Nathan D Boutwell | X |  |
| Kurt Addison Kirkland |  |  |
| Sean Patrick Ryan | X |  |
| Alexis Fink | X |  |
| Wade Behnke | X |  |